

AMERICAN ASSOCIATION FOR RESPIRATORY CARE
Board of Directors Meeting
July 19, 2010 - Marco Island, Florida

Minutes

Attendance

Tim Myers, BS, RRT-NPS, President
Karen Stewart, MS, RRT, FAARC, President-elect
George Gaebler, MEd, RRT, FAARC, VP/Int. Affairs
Joseph Lewarski, BS, RRT, FAARC, VP/Ext. Affairs
Linda Van Scoder, EdD, RRT, FAARC, Secretary/Treasurer
Patricia Doorley, MS, RRT, FAARC
Debbie Fox, MBA, RRT-NPS
Lynda Goodfellow, EdD, RRT, FAARC
Michael Hewitt, RRT-NPS, FAARC, FCCM
Denise Johnson, BS, RRT
Douglas Laher, BSRT, RRT, MBA
Robert McCoy, RRT, FAARC
Doug McIntyre, MS, RRT, FAARC
Cam McLaughlin, BS, RRT, FAARC
Frank Salvatore, MBA, RRT, FAARC
Tony Stigall, MBA, RRT, RPSGT
James Taylor, PhD, RRT
Brian Walsh, RRT-NPS, RPFT

Guests

Colleen Schabacker

Consultant

Dianne Lewis, MS, RRT, FAARC, President's Council President
Mike Runge, BS, RRT, FAARC, Acting Parliamentarian

Absent

John Hiser, MEd, RRT, FAARC, Parliamentarian (Excused)
Clifford Boehm, MD, RRT, BOMA Chair (Excused)
Toni Rodriguez, EdD, RRT, Past President (Excused)

Staff

Sam Giordano, MBA, RRT, FAARC, Executive Director
Tom Kallstrom, BS, RRT, AE-C, FAARC, Chief Operating Officer
Ray Masferrer, RRT, FAARC, Associate Executive Director
Steve Nelson, RRT, FAARC, Associate Executive Director
Cheryl West, State Government Affairs Director
Anne Marie Hummel, Regulatory Affairs Director
Miriam O'Day, Federal Government Affairs Director
Bill Dubbs, MHA, MEd, RRT, Director of Education & Management
Tony Lovio, Controller
Brenda DeMayo, Administrative Coordinator

CALL TO ORDER

President Tim Myers called the meeting of the AARC Board of Directors to order at 8:00 a.m. EDT, Monday, July 19, 2010. Secretary/Treasurer Linda Van Scoder called the roll and declared a quorum. Mike Runge will serve as acting Parliamentarian in John Hiser's absence.

WELCOME AND INTRODUCTIONS

Members introduced themselves and stated their disclosures as follows:

Linda Van Scoder – Indiana Society
Jim Taylor – Michigan Society
Dianne Lewis – Florida Society
Mike Hewitt - Florida Bylaws
Tony Stigall - Florida Bylaws
Lynda Goodfellow - Teleflex Medical consultant

APPROVAL OF MINUTES

Denise Johnson moved “To approve the minutes of the April 23, 2010 meeting of the AARC Board of Directors.”

Motion Carried

Denise Johnson moved “To approve the minutes of the April 24, 2010 meeting of the AARC Board of Directors as amended.”

Motion Carried

E-MOTION RATIFICATION

Karen Stewart moved “To ratify the E-Motions discussed over the Board Listserv since April, 2010 as follows:

10-1-80.1 “That the AARC Board of Directors review and nominate two of the three candidates provided (Tim Op't Holt, Pat Munzer and Barbara Larson) to be considered by the CoARC as a replacement for Stephen Mickles on the CoARC Board as an AARC Representative for one term.”

10-1-44.1 “That the AARC form the International Medical Mission Roundtable.”

GENERAL REPORTS

PRESIDENT'S REPORT

President Tim Myers thanked the Board for their time and swift responses to issues as they arose. He stated that judging from the national news reports hospitals are still experiencing hard times financially. Thus our profession has some unique challenges such as efforts to push Medicare Part B. AARC is currently in discussions for development of a virtual lobby day to be held soon. He expressed the need to find new revenue streams and increase membership. The Association lost volume from student memberships. AASM and AARC will soon be participating in a conference call to discuss current sleep issues. The number of International Fellows was reduced this year due to minimal funding. The 2015 and Beyond manuscript will be presented at the December BOD meeting. The Executive Office has introduced new programs as well as online programs benefitting members. President Myers stated the Association will look into palliative care as proposed by BOMA.

EXECUTIVE DIRECTOR'S REPORT

Sam Giordano reported that we can expect a constant barrage of challenges in this economy, but we and our state societies can meet them if we stay focused. The third and final phase of the 2015 conference has taken place. The 2015 planning group will present findings to the writing committee for preparation of the manuscript. We would like to share the manuscript with various groups for comparison's sake. The Association continues to develop publications to meet our members' expectations. The July *AARC Times* is online now, and the *RESPIRATORY CARE* Journal will be online next month. At the end of the year we will ask members to choose which publication they would prefer to receive (or both) in an effort to eliminate the Choice membership which is not feasible in today's economy. There is a high degree of interest in growing the profession in the Middle East. Mr. Giordano believes that AARC can be instrumental in helping them. He and Gary Smith will travel to Saudi Arabia in September.

Tom Kallstrom reported on Drive4COPD. We're in partnership with ALA (and others) to screen people for COPD which will be a positive way of getting people to know and understand the role of respiratory therapists. The COPD educator course and Asthma Prep course are both doing well. VAP will start this fall with 2 live workshops in MD/DC and PA which will hopefully position RTs to a higher level. Aerosol documents are progressing. Best Practices in Mechanical Ventilation will soon be online. We are currently working on a Safety Checklist project with a team of professionals to identify key words and search topics for a beta test followed by a white paper. We offer co-marketing for our COPD, Asthma and Spirometry courses to the states which will afford them a percentage of the registration fee. We'll soon seek funding to update our CPGs.

Ray Masferrer reported on the Vent workshop conducted at this meeting which was very well attended. We met (or exceeded) the budget for this workshop which was attended by 68 individuals. We believe the workshop enhanced the attendance of this year's

Summer Forum which was over 300. The program content was excellent, and we're pleased with overall attendance at Summer Forum. Approximately 60 people signed up for AARC Connect at Summer Forum and it appears to be progressing positively. Brian Walsh stated that AARC Connect is difficult in that responding to it doesn't allow for smart phone use at this time, however, there is an application at considerable cost for utilization of smart phones that AARC will investigate in the future.

George Gaebler moved "To postpone until tomorrow's meeting **Recommendation 10-2-1.1** as follows:

"That the Quality Respiratory Care Recognition (QRCR) add a requirement to the criterion stating that benchmarking be part of their quality improvement processes."

Motion to Postpone Carried

HOUSE OF DELEGATES REPORT

Tom Lamphere reported concerns among HOD members regarding their not being able to vote on the budget which he recommends should be taken out of the Bylaws completely. He's charging chairs to perform self-examination of their committees and bring back to the next meeting. He also reported that there should be more instruction surrounding expectations of the Secretary/Treasurer's role in the House of Delegates.

RECESS

President Tim Myers recessed the meeting of the AARC Board of Directors at 9:30 a.m. EDT, Monday, July 19, 2010.

RECONVENE

President Tim Myers reconvened the meeting of the AARC Board of Directors at 9:45 a.m. EDT, Monday, July 19, 2010.

AMERICAN RESPIRATORY CARE FOUNDATION (ARCF) REPORT

Chair and Vice Chair Mike Amato and Dr. Neil MacIntyre respectively presented an overview of the Foundation's activities. Dr. MacIntyre stated the Foundation provides funding of Fellows in the International Fellowship program, journal conferences, and scholarships. It first began decades ago when there was an interest in funding scholarships. The Foundation became a bonafide charitable group in 1987. By 1997 ARCF was approaching the one million dollar mark. In 2007 they had a two million dollar endowment, however in the coming years expenses grew and the stock market

declined. This year the Foundation had to temporarily liquidate its Sullivan endowment. Therefore, the reality is the need to raise money and cut costs. They are considering a direct solicitation, and in the future a fundraiser. The Foundation believes its future lies in new RTs and intends to focus on that category of membership. ARCF Trustees are appointed every year for a one-year term with a balance of individuals who are RTs, and people from industry as approved by the current AARC President.

It was suggested that a golf tournament be planned for December. Another suggestion was the quarterly inclusion of ARCF awareness in AARC's publications as well as speakers foregoing their honorariums in favor of a contribution to the Foundation. Further suggestions should be addressed to Mike Amato in care of the AARC.

GOVERNMENT AFFAIRS REPORT

Government Affairs Director Cheryl West encouraged members to utilize AARC's Capitol Connection as a way to contact members of Congress. She updated members on Hawaii's successful efforts to gain licensure. Miriam O'Day reported on the CBO score that is the major obstacle for our legislation. Blanche Lincoln's senate seat may be in jeopardy which would affect passage of the bill. Anne Marie Hummel reported AARC resubmitted a letter to Congressman Meek to push the competitive bidding repeal which AARC supported in a separate letter.

ACCEPTANCE OF GENERAL REPORTS

Mike Hewitt moved "To accept the General Reports as presented."

Motion Carried

STANDING COMMITTEES

AUDIT SUBCOMMITTEE REPORT

George Gaebler moved to accept **Recommendation 10-2-10.1** "That the AARC Audit Subcommittee directs the AARC to retain its current Auditor and Audit Firm for the 2010 & 2011 Fiscal Audit periods."

Motion Carried

BYLAWS COMMITTEE REPORT

George Gaebler moved to accept **Recommendation 10-2-9.1** "That the AARC Board of Directors accept and approve the Indiana Society for Respiratory Care proposed Bylaws revisions."

Motion Carried - Linda Van Scoder abstained.

George Gaebler moved to accept **Recommendation 10-2-9.2** “That the AARC Board of Directors accept and approve the Florida Society for Respiratory Care proposed Bylaws revisions.”

While the Florida Society Bylaws met the established criteria for passage of Bylaws, the Board noted several potential problem areas for which George Gaebler will contact the Bylaws Chair to discuss.

Jim Taylor moved “To table **Recommendation 10-2-9.2.**”

Motion to Table Carried - Tony Stigall and Mike Hewitt abstained.

EXECUTIVE COMMITTEE REPORT

Tim Myers reported the Committee discussed recommendations to the BOD, HOD resolutions, financial areas of the Association and International activities. Also discussed was Strategic Planning on a five year basis in the Executive Office concerning membership, educational programs, and other areas.

INTERNATIONAL ACTIVITIES

Jerome Sullivan, Chair of the International Committee and Vice Chair Hassan Alorainy presented. Mr. Alorainy stated Saudi Arabia is very well developed in respiratory and meets the same requirements as in the states. He’s been involved in many international meetings, has arranged for 140 AARC memberships, has purchased Professor’s Rounds every year, and applied for the Benchmarking system AARC utilizes. He believes the presence of Sam Giordano, Jerome Sullivan and Gary Smith will enhance proficiency and hopes to work with the NBRC in sitting for the RRT exam. Last year they held the 1st annual Gulf Thoracic Society in Abu Dhabi in collaboration with ACCP. In 2011 he hopes to have the same conference in collaboration with ACCP and sponsored in part with AARC with a free booth and ability to meet with heads of Saudi organizations. He hopes the Asthma Educator course will be available to them as well.

Jerome Sullivan reported ICRC has had a 22-year track record in Mexico. He advised of the development of the Latin American Board in which AARC is involved and Japanese sponsored RC seminars. The Korean Society for Respiratory Care will soon celebrate its 10th year, and the Indian society is going strong. The Saudi Arabian Respiratory Society has existed for 3 years, and the Irish program has recently come into play as well as Turkey, Argentina and Italy. He advised that AARC’s name recognition is much higher today than in years passed.

International Fellows were chosen at yesterday’s International Council meeting as follows:

Micheline Gmeiner	Austria
Guillermo Carlos Contreras Nogales	Peru
Hui-Qing Ge	China
Adil Al Otaibe	Saudi Arabia.

Darko Kristovic	Croatia (first alternate)
Mohammed Herrag	Morocco (second alternate)

Host cities are as follows:

Dallas and Denver – China Fellow
Miami and Charlottesville – Saudi Arabian Fellow
Boston and Rochester – Austrian Fellow
Tampa and Durham – Peruvian Fellow

George Gaebler moved to accept **Recommendation 10-2-23.1** “That AARC establish an ad hoc committee to conduct a review to re-examine the structure, effectiveness, objectives and goals of the International Fellowship Program with conclusions and recommendations due in December 2010 to the AARC BOD and in February 2011 to the ARCF Board of Trustees.”

Motion Carried – (President Myers stated the Committee will have representation from ICRC, International Committee and the ARCF, and will also examine the financial aspects of the Fellowship.)

RECESS

President Tim Myers recessed the meeting of the AARC Board of Directors at 12:00 noon EDT, Monday, July 19, 2010.

JOINT SESSION

President Tim Myers convened the Board of Directors at 1:40 p.m. EDT, Monday, July 19, 2010. Secretary/Treasurer Linda Van Scoder called the roll and declared a quorum.

President Myers welcomed everyone and emphasized the challenges ahead stating this can also be seen as an opportunity to implement change and therefore enhancing the Association.

The state of Hawaii was presented with a plaque for their efforts leading to state licensure. This marks the 49th state to regulate the profession through licensure.

ELECTION COMMITTEE REPORT

John Steinmetz, Election Committee Chair reported the House of Delegates has implemented electronic submission of reports. He advised of the following slate of candidates:

Neonatal Pediatric Section Chair-elect

1. Cynthia White
2. Tiffany Mabe

Management Section Chair-elect

1. Roger Berg
2. Bill Cohagen

Education Section Chair-elect

1. Joseph Sorbello
2. Keith Terry

Diagnostics Section Chair-elect

1. Matthew O'Brien
2. James Sullivan

Adult Acute Care Section Chair-elect

1. Keith Lamb

Director at Large

1. Gary Wickham
2. Denise Johnson
3. John Lindsey
4. Fred Hill
5. Albert Moss
6. Cam McLaughlin

Secretary-Treasurer

1. Mike Tracy
2. Linda Van Scoder

Vice President/Internal Affairs

1. Susan Rinaldo Gallo
2. Mike Hewitt

Vice President/External Affairs

1. Robert McCoy
2. George Gaebler

EXECUTIVE SESSION

Michael Hewitt moved "To enter into Executive Session."

Motion Carried

JOINT SESSION

President Tim Myers reconvened the meeting of the Board of Directors at 2:00 EDT, Monday, July 19, 2010.

AMERICAN RESPIRATORY CARE FOUNDATION (ARCF) REPORT

ARCF Chair, Michael Amato reported that unfortunately the economy has negatively affected the Foundation like most other charitable organizations in that income is down and expenses are up. Unrestricted contributions can be made to the ARCF on the website.

LEGISLATIVE AFFAIRS

Frank Salvatore advised members of a new program under consideration – Virtual Lobby Day.

Cheryl West reported that a blast e-mail was to be sent to all 50,000 members as well as a page on www.yourlunghealth.org advising members of AARC's August 4, 2010 Virtual Lobby Day when RTs, patients and supporters would e-mail and call Capitol Hill in support of the legislation of HR 1077 / S343.

Miriam O'Day reported that S.343/H.R.1077 Medicare Respiratory Therapy Initiative is at the CBO for a cost analysis and she is optimistic, further stating it's only a matter of time before it passes.

Anne Marie Hummel advised that AARC submitted comments regarding physician co-signing of RT orders. She also updated the Board on various Medicare regulatory issues we are currently involved in.

DRIVE4COPD

President-elect Karen Stewart and Tim Myers gave a presentation on AARC's newest program, Drive4COPD, a nationwide effort to screen Americans for this disease and ultimately extend the lives of those affected and assist their families. The goal is to screen 1,000,000 individuals who may be at risk. AARC will partner with celebrity ambassadors in the music, television and sports arena and ultimately target stakeholders. To date, 150,000 individuals have been screened using a 5-question questionnaire to determine at-risk individuals. Prizes will be awarded at this year's International Congress to the states showing the highest number of screenings. Additionally, AARC believes many thousands of Americans will have a clearer understanding of the role of the respiratory therapist via this project.

MOTION TO ADJOURN

Denise Johnson moved "To adjourn the Joint Session of the Board of Directors."

Motion Carried

JOINT SESSION ADJOURNED

President Tim Myers adjourned the Joint Session of the Board of Directors at 3:35 p.m. EDT, Monday, July 19, 2010.

REGULAR SESSION RECONVENED

President-elect Karen Stewart reconvened the regular session of the Board of Directors at 3:50 pm EDT, Monday, July 19, 2010.

ELECTION COMMITTEE REPORT

George Gaebler moved “To accept **Recommendation 10-2-10.1** “That the AARC develop a mechanism in which nominations can be submitted electronically.”

Motion Carried

Joe Lewarski moved to accept **FM 10-2-1.1** “That **Recommendation 10-2-10.1** be referred to the Executive Office to convert the paper format into an electronic nomination.”

Motion to Refer Carried

Pat Doorley moved to accept **Recommendation 10-2-10.2** “To revise AARC Policy No. CT.003 (#10) from ‘the Elections Committee shall draw names by lot to determine the ballot positions of each candidate’ to ‘Voting will be by an online process with the order of candidate names randomly listed’.”

Motion Carried – Policy

FINANCE COMMITTEE REPORT

Linda Van Scoder moved to accept **Recommendation 10-2-12.1** “That the AARC BOD approve the expense of \$1,337.44 in travel expenses for Karen Stewart to attend the BOMA meeting in June 2010.”

Motion Carried

PROGRAM COMMITTEE REPORT

President Tim Myers reported for Ray Masferrer that there were approximately 300 in attendance at this year’s Summer Forum with over 60 registered for the vent course and approximately that many registered for the Asthma Course. Overall, this meeting was considered a success.

STRATEGIC PLANNING COMMITTEE

President Tim Myers advised there is an outline in progress for a strategic plan with a draft to be reviewed in December.

SPECIALTY SECTIONS

HEMECARE SECTION REPORT

George Gaebler moved to accept **Recommendation 10-2-53.1** “That the AARC Board of Directors request that the NBRC investigate the need and potential for a specialty credential for respiratory therapists working in home care if it is determined that there is a need, and that the specialty credential be developed as soon as possible to address the educational requirement for respiratory therapists working in home respiratory care.”

Denise Johnson moved “To postpone **Recommendation 10-2-53.1.**”

Motion to Postpone Carried

SPECIAL COMMITTEES

MEMBERSHIP COMMITTEE

George Gaebler moved to accept **Recommendation 10-2-24.1** “Begin a membership campaign beginning in August, 2010 and ending November 1, 2010 as outlined in charge #3 in this report.”

George Gaebler moved “To accept **Recommendation 10-2-24.1** for information only.”

Motion Carried

POSITION STATEMENT COMMITTEE

George Gaebler moved to accept **Recommendation 10-2-26.1** “That the AARC BOD approve and publish the position statement entitled ‘Home Respiratory Care Services’.”

Linda Van Scoder moved “To postpone **Recommendation 10-2-26.1.**”

Motion to Postpone Carried

RECESS

President-elect Karen Stewart recessed the meeting of the AARC Board of Directors at 5:05 p.m. EDT, Monday July 19, 2010.