

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

Board of Directors Meeting

October 13, 2016 • San Antonio, TX

Minutes

Attendance

Frank Salvatore, RRT, MBA, FAARC, President
Brian Walsh, PhD, RRT-NPS, RRT-ACCS, AE-C, RPFT, FAARC, President-elect
George Gaebler, MSED, RRT, FAARC, Past President
Cynthia White, MS, RRT-NPS, AE-C, CPFT, FAARC, VP External Affairs
Lynda Goodfellow, EdD, RRT, FAARC, VP Internal Affairs
Karen Schell, DHSc, RRT-NPS, RPFT, RPSGT, AE-C, CTTS, Secretary/Treasurer
Timothy Op't Holt, EdD, RRT, AE-C
Lisa Trujillo, DHSc, RRT
Doug McIntyre, MS, RRT, FAARC
John Lindsey, Jr., MEd, RRT-NPS, FAARC
Deb Skees, MBA, RRT, CPFT
Pattie Stefans, BS, RRT
Cheryl Hoerr, MBA, RRT, CPFT, FAARC
Keith Lamb, BS, RRT-ACCS, FCCM
Natalie Napolitano, MPH, RRT-NPS, FAARC
Ellen Becker, PhD, RRT-NPS, FAARC
Kimberly Wiles, BS, RRT, CPFT
Camden McLaughlin, BS, RRT, FAARC

Consultants

Mike Runge, BS, RRT, FAARC Parliamentarian
Dianne Lewis, MS, RRT, FAARC, President's Council President
Terence Carey, MD, BOMA Chair
John Wilgis, MBA, RRT, Past HOD Speaker

Staff

Tom Kallstrom, MBA, RRT, FAARC, Executive Director
Doug Laher, MBA, RRT, FAARC, Associate Executive Director
Tim Myers, MBA, RRT-NPS, FAARC, Associate Executive Director
Steve Nelson, MS, RRT, FAARC, Associate Executive Director
Shawna Strickland, PhD, RRT-NPS, AE-C, FAARC, Associate Executive Director
Cheryl West, MPH, Director of Government Affairs
Anne Marie Hummel, Director Regulatory Affairs
Kris Kuykendall, Executive Administrative Assistant

CALL TO ORDER

President Frank Salvatore called the meeting of the AARC Board of Directors to order at 8:00am CDT.

Parliamentarian Mike Runge swore in Camden McLaughlin as Bill Lamb's replacement.

Secretary/Treasurer Karen Schell called roll and declared a quorum.

DISCLOSURE

President Salvatore reminded members of the importance of disclosure and potential for conflict of interest. Board members noted any conflicts of interest on a sheet of paper that was distributed.

Frank Salvatore – SUNY Sullivan Comm College Advisory Board
Brian Walsh – Maquet, GE, Aerogen, Draeger, VapoTherm, SCCM member
Karen Schell – Advisory Board JCCC, RT Program Olathe, KS; FDA Pulmonary Advisor Board, consumer member; CoBGRTE member; Advisory Board KCKCC RT program, Kansas City, KS
Lisa Trujillo – CoBGRTE member; MSRT Advisory Board, Northeastern University
Lynda Goodfellow – NAECB Board member, CoBGRTE member
Ellen Becker – CoBGRTE member, Association Asthma Educators, Board of Directors Chicago Asthma Consortium
Tim Op't Holt – CoBGRTE member
Natalie Napolitano – Research relationships with Aerogen, Geno, Phillips/Respironics, Draeger, CVS Health; CoBGRTE member; Allergy & Asthma Network Chair
John Lindsey – Advisory Committee member National Park College and Seark College
Keith Lamb – Medtronic, Bayer, Masimo, Sunovian, Fischer Paykel
Cheryl Hoerr – Adjunct Faculty, Lindenwood University
Cyndi White – Advisory Board Northeastern, CoBGRTE, Phillips, VapoTherm
Kimberly Wiles – Advisory Board member – West Penn/IUP School of Respiratory Care
John Wilgis – American Hospital Association, Florida Hospital Association, HHS – Centers for Disease Control and Prevention, Asst Secretary for Preparedness and Response
Deb Skees – St. Paul College RT Program Advisory Board

APPROVAL OF MINUTES

Karen Schell moved to approve the minutes of the June 29, 2016 meeting of the AARC Board of Directors.

Motion carried

Karen Schell moved to approve the minutes of the June 30, 2016 meeting of the AARC Board of Directors.

Motion carried

E-motions

There were no E-motions to ratify.

President Salvatore dismissed the Board of Directors at 8:25am to attend the House of Delegates meeting to witness the Color Guard presentation.

President Salvatore called the Board of Directors meeting to order 8:52am.

GENERAL REPORTS

President Salvatore introduced four students who came to observe the Board of Directors meeting.

Executive Office

FM 16-3-1.1 Ellen Becker moved that the Board of Directors approve up to \$50,000 for the purposes of conducting a needs assessment for the advanced practice respiratory therapist (APRT) role. (In response to FM16-2-1.4)

Motion carried

FM16-3.1.2 Karen Schell moved to authorize the Executive Office to proceed with the pilot of the state society support. (In response to FM16-2-1.3)

Motion carried

Presidents Council

Lynda Goodfellow moved to accept Recommendation 16-3-8.1 “That some members of the Presidents Council be involved in the AARC 60th Anniversary planning.”

Cyndi White moved to refer to the Executive Office.

Motion carried

President Salvatore made a friendly amendment to change to “70th”.

Motion carried

Camden McLaughlin moved to accept the General Reports as presented.

Motion carried

RECESS

President Salvatore recessed the meeting of the AARC Board of Directors at 10:10am CDT.

RECONVENE

President Salvatore reconvened the meeting of the AARC Board of Directors at 10:30am CDT.

STANDING COMMITTEES REPORTS

Bylaws Committee

Cyndi White moved to accept Recommendation 16-3-9.1 “That the AARC Board of Directors find that the Kansas Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws.”

Motion carried

Karen Schell abstained.

Lynda Goodfellow moved to accept Recommendation 16-3-9.2 “That the AARC Board of Directors find that the New Jersey Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws.”

Motion carried

Deb Skees moved to accept Recommendation 16-3-9.3 “That the AARC Board of Directors find that the Vermont-NH Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws.”

Motion carried

SPECIALTY SECTION REPORTS

Home Care Section

Lynda Goodfellow moved to accept Recommendation 16-3-54.1 “That the Board of Directors charge the Executive Office with the task of investigating the feasibility and financial impact of combining the home care section, long term care section, and continuing care section.”

Karen Schell moved to refer to the Executive Office.

Motion carried

President Salvatore introduced four students who came to observe the Board of Directors meetings.

Lynda Goodfellow moved to accept the Specialty Section reports as presented.

Motion carried

SPECIAL COMMITTEE REPORTS

Membership Committee

Karen Schell moved to accept Recommendation 16-3-24.1 “That the AARC Board of Directors add a student member to the AARC Membership Committee.”

Karen Schell moved to refer to the president-elect.

Motion carried

Cyndi White moved to accept Recommendation 16-3-24.2 “That the AARC Board of Directors add a recent graduate who transitioned to an active member to the AARC Membership Committee.”

Cyndi White moved to refer to the president-elect.

Motion carried

Tim Op’t Holt moved to accept the Special Committee Reports as presented.

Motion carried

SPECIAL REPRESENTATIVES REPORTS

Cyndi White moved to accept the Special Representatives reports as presented.

Motion carried

FM16-3-26.1 Natalie Napolitano moved that the Position Statement/Issue Paper Committee develop a resource for best practices to include licensure requirements for practice of the respiratory therapist as an ECMO specialist.

Lynda Goodfellow moved to table for new business.

Motion carried

ROUNDTABLE REPORTS

Board liaisons gave updates on their respective roundtables and their activity.

Cyndi White moved to accept the Roundtable reports as presented.

Motion carried

AD HOC COMMITTEE REPORTS

Ad Hoc Committee on Advanced RT Practices, Credentialing, and Education

Cyndi White moved to accept Recommendation 16-3-31.1 “Continue the work of the Ad Hoc Committee through the term of the incoming AARC President, Brian Walsh.”

Motion carried

Cyndi White moved to accept Recommendation 16-3-31.2 “Revise the committee’s membership based on the input from the committee chairs.”

Karen Schell moved to refer to the president-elect.

Motion carried

Cyndi White moved to accept Recommendation 16-3-31.3 “Accept the committee’s ‘Project Status Report’ and the committee’s ‘Needs Assessment Outline’ as informational items.”

Motion carried

Cyndi White moved to accept Recommendation 16-3-31.4 “Accept the ‘Request for Proposal for Needs Assessment Study for the Occupation of the Advanced Practice Respiratory Therapist’ as information to solicit services from an organization to conduct a needs assessment study for the occupation of an advanced practitioner in respiratory care.”

Karen Schell moved to refer back to the committee for revisions.

Motion carried

Ad Hoc Committee on Research Fund for Advancing Respiratory Care Profession

Cyndi White moved to accept Recommendation 16-3-30.1 “That the president-elect consider tasking the committee with revising the application to include a structured call for proposals with timelines and with more detailed information as part of the application.”

Motion carried

Ad Hoc Committee on State Initiatives

Cyndi White moved to accept Recommendation 16-3-33.1 “Continue the work of the Ad Hoc Committee through the term of the incoming AARC President, Brian Walsh.”

Motion carried

Cyndi White moved to accept Recommendation 16-3-33.2 “Revise the committee’s membership based on the input from the committee chairs.”

Karen Schell moved to refer to the president-elect.

Motion carried

FM 16-3-29.1 Lynda Goodfellow moved that the Board of Directors accept the Taskforce on Competencies document and move to the Executive Office for publication.

Motion carried

Cyndi White moved to accept the Ad Hoc Committee reports as presented.

Motion carried

RECESS

President Salvatore recessed the meeting of the AARC Board of Directors at 12:00pm CDT.

JOINT SESSION

Joint Session was called to order at 1:35pm CDT.

Secretary/Treasurer Karen Schell called roll and declared a quorum.

Jim Lanoha presented the elections report and results.

Cheryl West provided updates on state legislative issues, including those states that are undertaking legislative efforts to move to the “RRT only” as a state licensure requirement. Ann Marie Hummel provided more detail on various Medicare regulations impacting the profession as well as updating the status of the Telehealth Parity Act. The dates for the 2016 AARC Hill Advocacy event have been set for April 3-4, 2016.

Executive Session

Karen Schell moved to go into Executive Session at 1:56pm CDT.

Motion carried

Lynda Goodfellow moved to come out of Executive Session at 2:16pm CDT.

Raymond Pisani presented a second reading of the AARC Bylaws.

Joint Session ended at 2:23pm CDT.

RECONVENE

President Salvatore reconvened the meeting of the AARC Board of Directors at 2:40pm CDT.

President Salvatore introduced four students who came to observe the Board of Directors meeting.

Karen Schell moved that the Board of Directors accept the 2017 budget.

Motion carried

Karen Schell moved to accept the second reading of the bylaws changes.

Motion carried

Lynda Goodfellow moved to accept the Standing Committee reports as presented.

Motion carried

OTHER REPORTS

The reports from ARCF, CoARC, and NBRC were reviewed.

Tim Op't Holt moved to accept the other reports.

Motion carried

UNFINISHED BUSINESS

President Salvatore gave the Board an update of recent conference calls with CoBGRTE and the progress of the bachelor degree programs.

RECESS

President Salvatore recessed the meeting of the AARC Board of Directors at 3:50pm CDT.

RECONVENE

President Salvatore reconvened the meeting of the AARC Board of Directors at 4:05pm CDT.

President Salvatore began a discussion about the new AARC Affiliate AARConnect Community policy and revenue sharing. In 2016 three states did not sign the revenue sharing and co-marketing agreements.

George Gaebler moved to approve the new AARC Affiliate AARConnect Community policy/procedure.

Motion carried

Cheryl Hoerr abstained.

FM 16-3-1.3 Lynda Goodfellow moved to direct the Executive Office, beginning in 2017, to withhold revenue sharing from those states that do not sign the revenue sharing agreement.

Lynda Goodfellow moved to withdraw her motion.

RECESS

President Salvatore recessed the meeting of the AARC Board of Directors at 5:00pm CDT.

Meeting minutes approved by AARC Board of Directors as attested to by:

Karen Schell
AARC Secretary/Treasurer

Date

