

AMERICAN ASSOCIATION FOR RESPIRATORY CARE
Board of Directors Meeting

October 2, 2017 • Indianapolis, IN

Minutes

Attendance

Brian Walsh, PhD, RRT-NPS, RRT-ACCS, AE-C, RPFT, FAARC, President
Frank Salvatore, RRT, MBA, FAARC, Past President
Sheri Tooley, BSRT, RRT-NPS, CPFT, AE-C, FAARC, VP External Affairs
Natalie Napolitano, MPH, RRT-NPS, AE-C, CTTS, FAARC, VP Internal Affairs
Karen Schell, DHSc, RRT-NPS, RRT-SDS, RPFT, RPSGT, AE-C, CTTS, Secretary/Treasurer
Ellen Becker, PhD, RRT-NPS, FAARC
Cheryl Hoerr, MBA, RRT, CPFT, FAARC
Keith Lamb, RRT
John Lindsey, Jr., MEd, RRT-NPS, FAARC
Doug McIntyre, MS, RRT, FAARC
Timothy Op't Holt, EdD, RRT, AE-C
Susan Rinaldo Gallo, MEd, RRT, CTTS, FAARC
Steve Sittig, BSRT, RRT-NPS, CPFT, AE-C
Deb Skees, MBA, RRT, CPFT
Pattie Stefans, BS, RRT
Lisa Trujillo, DHSc, RRT
John Wilgis, MBA, RRT

Consultants

Robert Aranson, MD, BOMA Chair
Dianne Lewis, MS, RRT, FAARC, President's Council President
Cam McLaughlin, BS, RRT, FAARC, Parliamentarian
Jakki Grimball, MA, RRT, AE-C, Past Speaker

Guests

Mike Madison, CSRC President

Staff

Tom Kallstrom, MBA, RRT, FAARC, Executive Director
Tim Myers, MBA, RRT-NPS, FAARC, Chief Business Officer
Doug Laher, MBA, RRT, FAARC, Associate Executive Director
Steve Nelson, MS, RRT, FAARC, Associate Executive Director
Shawna Strickland, PhD, RRT-NPS, AE-C, FAARC, Associate Executive Director
Anne Marie Hummel, Associate Executive Director
Kris Kuykendall, Executive Administrative Assistant

CALL TO ORDER

President Brian Walsh called the meeting of the AARC Board of Directors to order at 9:10am EDT.

Secretary/Treasurer Karen Schell called roll and declared a quorum.

Board members introduced themselves and participated in an ice breaker.

DISCLOSURE

President Walsh reminded members of the importance of disclosure and potential for conflict of interest and directed them to review the COIs in the AARConnect Board of Directors library.

APPROVAL OF MINUTES

Frank Salvatore moved to approve the minutes of the June 28, 2017 meeting of the AARC Board of Directors.

Motion carried

Frank Salvatore moved to approve the minutes of the June 29, 2017 meeting of the AARC Board of Directors.

Motion carried

E-MOTIONS

Frank Salvatore moved to ratify the E-motion.

Motion carried

GENERAL REPORTS

President's Report

President Walsh gave highlights of his submitted written report and discussed the recent Board self-assessment survey.

Executive Office

Tom Kallstrom gave highlights of his submitted written report and reviewed the Executive Office referral from June meeting.

Karen Schell moved to approve Recommendation 17-2-23.2 "That the AARC BOD consider offering a reduced rate for web-based membership to those living in countries that hold International Affiliate status and that the rate be lower than the rate before international affiliate status was initially granted."

Motion carried

President Walsh introduced a student who came to observe the Board meeting.

Advocacy & Government Affairs

Anne Marie Hummel gave a brief update to her report.

Frank Salvatore moved to ratify the president's appointment of Dr. Yoder to the Board of Medical Advisors (BOMA).

Motion carried

Ellen Becker abstained, co-worker.

Ad Hoc Committee on Advanced RT Practices, Credentialing, and Education

Shawna Strickland and John Wilgis gave a PowerPoint presentation on the APRT Needs Assessment.

RECESS

President Walsh recessed the meeting of the AARC Board of Directors at 11:00am EDT.

RECONVENE

President Walsh reconvened the meeting of the AARC Board of Directors at 11:15am EDT.

Executive Committee Report

President Walsh informed the Board of some recent actions made by the Executive Committee.

Frank Salvatore moved to ratify actions taken by the Executive Committee.

Motion carried

Board of Medical Advisors (BOMA)

Chair Dr. Robert Aranson gave a verbal update of the current organization representatives and announced Dr. Lori Conklin as 2018 Chair and Dr. Neil MacIntyre as 2018 Chair-elect.

STANDING COMMITTEES REPORTS

Bylaws Committee

Natalie Napolitano moved to accept Recommendation 17-3-9.1 “That the AARC Board of Directors find that the Nevada Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Natalie Napolitano moved to accept Recommendation 17-3-9.2 “That the AARC Board of Directors find that the Puerto Rico Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Natalie Napolitano moved to accept Recommendation 17-3-9.3 “That the AARC Board of Directors find that the Rhode Island Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Natalie Napolitano moved to accept Recommendation 17-3-9.4 “That the AARC Board of Directors find that the South Carolina Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Natalie Napolitano moved to accept Recommendation 17-3-9.5 “That the AARC Board of Directors find that the Utah Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Lisa Trujillo abstained.

Natalie Napolitano moved to accept Recommendation 17-3-9.6 “That the AARC Board of Directors find that the Washington Society For Respiratory Care, Inc. are not in conflict with the AARC Bylaws.”

Motion carried

Program Committee

Susan Gallo moved to accept Recommendation 17-3-15.1 “That the AARC Board of Directors approve the discontinuation of the AARC Practitioner Sputum Bowl beginning in 2018.”

Motion carried

Sheri Tooley moved to accept the Standing Committee reports as presented.

Motion carried

SPECIALTY SECTION REPORTS

Frank Salvatore moved to accept the Specialty Section reports as presented.

Motion carried

SPECIAL COMMITTEE REPORTS

International Committee

Sheri Tooley moved to accept Recommendation 17-3-23.1 “That the proposed Procedure and Criteria for receiving and maintaining International Affiliate status be approved.”

Frank Salvatore moved to refer to the Executive Office to revise and send thru an e-vote by December 31, 2017.

Motion carried

Membership Committee

Sheri Tooley moved to accept Recommendation 17-3-24.1 “That the AARC Board of Directors approve the proposed plan to operationalize the removal of the free student membership per Spring 2017 Membership Committee recommendation and Board action request dated March 12, 2017.”

Motion carried

Position Statement Committee

Sheri Tooley moved to accept Recommendation 17-3-26.1 “That the position statement entitled ‘Administration of Sedative and Analgesic Medications’ (07/2007) with noted revisions (language to be removed appears as strikethrough and language to be inserted appears as **bold and underlined**) be approved.”

Motion carried

Lisa Trujillo moved to accept Recommendation 17-3-26.2 “That the position statement entitled ‘Respiratory Therapists in the Emergency Department’ (04/2012) with noted revisions (language to be removed appears as strikethrough and language to be inserted appears as **bold and underlined**) be approved.”

Natalie Napolitano moved to refer back to the Position Statement Committee for clarification/definition of “emergency setting”.

Motion carried

Susa Gallo moved to accept Recommendation 17-3-26.3 “That the position statement entitled ‘Transport of the Mechanically Ventilated, Critically Injured or Ill, Neonate, Child or Adult Patient’ (11/2009) with noted revisions (language to be removed appears as strikethrough and language to be inserted appears as **bold and underlined**) be approved.”

Motion carried

Sheri Tooley moved to accept Recommendation 17-3-26.4 “That the issue paper entitled ‘Best Practices in Respiratory Care Productivity and Staffing’ (11/2009) be re-classified as a Guidance Document and placed on the same review schedule as the position statement of the same name.”

Motion carried

Sheri Tooley moved to accept Recommendation 17-3-26.5 “That the issue paper entitled ‘Study on the Effect of State Regulation of Respiratory Therapy Practitioners on Salaries and Vacancy Rates’ (not dated) be retired.”

Motion carried

Sheri Tooley moved to accept Recommendation 17-3-26.6 “That the section of BOD Policy CT.008, Amplification Statement # 6 that reads ‘Each statement or paper will be ...grouped in categories such (as) ethics and human rights, disease, consumer advocacy, practice, quality or safety.’ be clarified providing the purpose of the categorization and how the categories are to be used by the AARC.”

Frank Salvatore moved to refer to the Executive Office with an E-vote by January 15, 2018.

Motion carried

Sheri Tooley moved to accept the Special Committee Reports as presented.

Motion carried

Frank Salvatore moved to accept FM 17-3-84.1 That the AARC Board of Directors waive the disaster relief application process once for all AARC members residing in Puerto Rico following its unprecedented devastation and approve the distribution of the maximal award to each member.

Motion carried unanimously by Board of Directors and House of Delegates.

RECESS

President Walsh recessed the meeting of the AARC Board of Directors at 12:00pm EDT.

JOINT SESSION

Joint Session was called to order at 1:40pm EDT. A moment of silence was held for the victims of the Las Vegas shootings.

Secretary/Treasurer Karen Schell called roll and declared a quorum.

President Walsh gave a presentation about APRT and answered questions from the House.

Anne Marie Hummel provided federal and state government updates regarding HR 3737.

Bylaws Chair, Bob DeLorme, gave the 2nd reading of the Bylaws (deleting Article X).

Executive Session

Karen Schell moved to go into Executive Session at 2:45pm EDT.

Motion carried

Karen Schell moved to come out of Executive Session at 3:05pm EDT.

Motion carried

President Walsh and House Speaker Siegel presented Speaker-elect Teri Miller with a plaque thanking her for her services earlier in the year.

Joint Session ended at 3:10pm EDT.

RECONVENE

President Walsh reconvened the meeting of the AARC Board of Directors at 3:17pm EDT.

Shawna Strickland and Rob Shaw (NBRC) presented the results of the Human Resource Survey. The Board discussed ways to get more RTs to start working towards a baccalaureate degree.

Natalie Napolitano moved to accept the second reading of the bylaws changes as read in Joint Session.

Motion carried

Karen Schell moved that the Board of Directors accept the 2018 budget as presented in Executive Session during Joint Session

Motion carried

Frank Salvatore moved to accept the General Reports as presented.

Motion carried

SPECIAL REPRESENTATIVES REPORTS

Coalition for Baccalaureate and Graduate Respiratory Therapy Education (CoBGRTE)

Natalie Napolitano moved to accept Recommendation 17-3-68.1 “That the AARC and CoBGRTE jointly sponsor a lecture at the 2018 Summer Forum on a topic that would advance baccalaureate and graduate education.”

Susan Gallo moved to table to Saturday, October 7 after Tim Myers speaks with Peg Traband about clarification.

Motion carried

Sheri Tooley moved to accept Recommendation 17-3-68.2 “That the AARC and CoBGRTE jointly sponsor a research project that would document the value of attaining a baccalaureate and/or graduate degree.”

Sheri Tooley moved to table to Saturday, October 7 after Tim Myers speaks with Peg Traband about clarification.

Motion carried

Extracorporeal Life Support Organization (ELSO)

Sheri Tooley moved to accept Recommendation 17-3-69.1 “That FM17-2-83.1 (Natalie Napolitano moved that the VP of External Affairs discuss with the ELSO rep to provide specific information as to the barriers and the states these are occurring in and so we can provide assistance up to and including a joint position statement with ELSO and suggested RT state licensure wording structures.) be tabled until the April 2018 BOD meeting.”

Motion carried

RECESS

President Walsh recessed the meeting of the AARC Board of Directors at 5:10pm EDT.

Meeting minutes approved by AARC Board of Directors as attested to by:

Karen Schell
AARC Secretary/Treasurer

Date