

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

Board of Directors Meeting

March 23, 2019 – Grapevine, TX

Minutes

Attendance

Karen Schell, DHSc, RRT, RRT-NPS, RRT-SDS, RPFT, RPSGT, AE-C, CTTS, President
Brian Walsh, PhD, RRT, RRT-NPS, RRT-ACCS, AE-C, RPFT, FAARC, Past President
Sheri Tooley, BSRT, RRT, RRT-NPS, CPFT, AE-C, FAARC, VP External Affairs
Cheryl Hoerr, MBA, RRT, CPFT, FAARC, VP Internal Affairs
Lynda Goodfellow, EdD, RRT, FAARC, Secretary/Treasurer
Kim Bennion, MHS, RRT
Dana Evans, MHA, RRT, RRT-NPS
Susan Rinaldo Gallo, MEd, RRT, CTTS, FAARC
Jakki Grimball, MA, RRT, AE-C
Carl Hinkson, MS, RRT, RRT-NPS, FAARC
John Lindsey, Jr., MEd, RRT, RRT-NPS, FAARC
Timothy Op't Holt, EdD, RRT, AE-C
Georgianna Sergakis, PhD, RRT, FAARC
Steve Sittig, BSRT, RRT, RRT-NPS, FAARC
Lisa Trujillo, DHSc, RRT
John Wilgis, MBA, RRT
Kari Woodruff, BSRC, RRT, RRT-NPS, FAARC

Consultants

Ellen Becker, PhD, RRT, RRT-NPS, FAARC, Parliamentarian
Dianne Lewis, MS, RRT, FAARC, President's Council President,
Keith Siegel, MBA, RRT, CPFT, Past Speaker
Teri Miller, RRT, CPFT, HOD Speaker
Joe Goss, RRT, RRT-NPS, HOD Speaker-elect
Jennifer Anderson, RRT, RRT-NPS, HOD Treasurer

Excused

Neil MacIntyre, MD, BOMA Chair
Jodi Jaeger, RRT, RRT-NPS, HOD Secretary

Staff

Tom Kallstrom, MBA, RRT, FAARC, Executive Director
Tim Myers, MBA, RRT, RRT-NPS, FAARC, Chief Business Officer
Doug Laher, MBA, RRT, FAARC, Associate Executive Director
Shawna Strickland, PhD, RRT, RRT-NPS, AE-C, FAARC, Associate Executive Director
Anne Marie Hummel, Associate Executive Director
Jena Weeter, Executive Assistant to Executive Director
Heather Willden, Communications Coordinator

CALL TO ORDER

President Karen Schell called the meeting of the AARC Board of Directors to order at 8:30 a.m. CST. Secretary-Treasurer Lynda Goodfellow called the roll and declared a quorum.

PULLED CONSENT AGENDA REPORTS (Continued)

Position Statement and Issue Paper Committee (Continued)

Lynda presented the Position Statement and Issue Paper Committee's Recommendation 19-1-26.1 "The issue paper entitled "Entry to Respiratory Therapy Practice 2025" (originally developed and reviewed by the BOD in 12/2018; See FM18-3-26.5) with noted revisions (language to be removed appears as strikethrough and language to be inserted appears as bold and underlined) be approved. (Both a "Clean" version of draft of this issue paper and one with the noted revisions to the previously reviewed draft using the formatting described above accompany this recommendation.)"

Lisa Trujillo moved to call question.

Motion Did Not Pass

Cheryl moved to ask the Committee to consider the input from the Board and reevaluate the goal date of the project and start developing an implementation plan. Lisa Trujillo made a friendly amendment that when the paper goes back to the committee that the Issue Paper and Position Statement language be separated.

Lisa Trujillo moved to call question.

Motion was Withdrawn

FM 19-1-26.2 Cheryl moved to send the Issue Paper "Entry to Respiratory Therapy Practice 2025" back to Committee to be separated into two documents: A position statement stating the goal of BS entry to practice and an issue paper to include a target date of 2030.

Motion Carried

RECESS

President Schell called a recess of the AARC Board of Directors meeting at 9:30 a.m. CST.

RECONVENE

President Schell reconvened the meeting of the AARC Board of Directors at 9:42 a.m. CST.

President Schell asked the board what level of details to include in the meeting summary notes.

STANDING COMMITTEE REPORTS

Bylaws Committee

Cheryl moved to accept Recommendation 19-1-9.1 "That the AARC Board of Directors find that the Kentucky Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws. (See attachment "Kentucky Society for Respiratory Care 2019")"

Motion carried

Cheryl moved to accept Recommendation 19-1-9.2 "That the AARC Board of Directors find that the Missouri Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws. (See attachment "Missouri Society for Respiratory Care 2019")"

Motion carried

Cheryl moved to accept Recommendation 19-1-9.3 "That the AARC Board of Directors find that the Vermont/New Hampshire Society for Respiratory Care Bylaws are not in conflict with the

AARC Bylaws. (See attachment “Vermont. New Hampshire Society for Respiratory Care 2019”)

Motion carried

Cheryl moved to accept Recommendation 19-1-9.4 “That the AARC Board of Directors find that the Maine Society for Respiratory Care Bylaws are not in conflict with the AARC Bylaws. (See attachment “Maine Society for Respiratory Care 2019”)

Motion carried

Audit Subcommittee

Lynda moved to accept Recommendation 19-1-13.1 “The Audit Subcommittee recommends that the Board of Directors accept the independent auditor’s report as presented.”

Motion Carried

Lynda moved to accept Recommendation 19-1-13.2 “The Audit Subcommittee recommends that the Board of Directors establish a liquidity policy as recommended by the independent auditor.”

Motion Carried, Referred to the Executive Office

SPECIALTY SECTION REPORTS

Post Acute Care

Sheri moved to accept Recommendation 19-1-57.1 “AARC set up an Instagram Account (similar to American Nursing Association (ANA), American Speech-Language-Hearing Association (ASHA), American Thoracic Society (ATS), American Medical Association (AMA), etc.)

Rationale: Many of our younger members use this social media outlet.”

Motion carried, Referred to the Executive Office

SPECIAL COMMITTEE REPORTS

Vision Grant Committee

Cheryl moved to accept Recommendation 19-1-22.1 “That the AARC BOD approve the attached Vision Grant 2019 Call for Proposals.”

Motion carried

SPECIAL REPRESENTATIVES

American Association of Cardiovascular & Pulmonary Rehab

Sheri moved to accept Recommendation 19-1-62.1 “AARC BOD to **promote and share the key resources noted below with our AARC members**: this is an ATS campaign to improve national awareness of pulmonary rehabilitation (PR)

- Two recent ATS editorials in the Journal highlighting poor PR utilization and reimbursement as significant barriers to PR availability & improved patient outcomes
 - <https://www.atsjournals.org/doi/abs/10.1164/rccm.201809-1711ED>
 - <https://www.atsjournals.org/doi/abs/10.1513/AnnalsATS.201809-641ED>
- a NEW Resource for pulmonary patients, families and caregivers
 - www.livebetter.org.

live-better.pdf”

Motion carried, Referred to the Executive Office

Coalition for Baccalaureate and Graduate Respiratory Therapy Education (CoBGRTE)

Sheri moved to accept Recommendation 19-1-68.1 “CoBGRTE requests that a CoBGRTE Board member be assigned to the writing committee for the Entry Level education and credential issue paper.”

Motion Did Not Pass

Interprofessional Education Collaborative

Sheri moved to accept Recommendation 19-1-63.1 “Appoint a Special Representative to IPEC.”

Motion Carried, Referred to the President

AD HOC COMMITTEES

Advanced RT Practices, Credentialing, and Education

Sheri moved to accept Recommendation 19-1-31.1 “We recommend adding the following measurable outcomes be added to our Charges / Objectives.

Measurable outcomes:

1. Develop
 - a. five (5) vignettes describing the practice of an APRT.
 - b. a standardized scope of practice for an APRT.
 - c. an APRT draft job description that may be used as a template for potential employers.
2. Support the growth of CoARC approved APRT programs.
3. Publish needs assessment(s) of non-physician advance practice providers.
 - a. Literature review
 - b. JBS Survey”

Motion Carried

UNFINISHED BUSINESS

Vote on Summer Forum recommendation by Program Committee

Doug gave background on the 2020 Summer Forum hotel location being pulled. At this time, the Program Committee does not have a location set to be voted on by the Board.

Program Committee moved to accept Recommendation 19-1-15.2 “That the AARC Board of Directors approve Palm Springs, CA to serve as the host city for the 2022 AARC Summer Forum.”

Motion Carried

Because of the short time frame, the 2020 location needs to be confirmed in the next 4 to 6 weeks. Recommendation to come soon.

House of Delegates

Teri discussed Chartered Affiliates Financial Reporting Obligations. She asked the Board for their input, to be shared with the HOD.

President Schell asked that the BOD take the information back and share comments on Connect.

Teri requested input be shared by May 1.

RECESS

President Schell recessed the meeting of the AARC Board of Directors at 10:31 a.m. CST.

RECONVENE

President Schell reconvened the meeting of the AARC Board of Directors at 10:49 a.m. CST.

Strategic Plan Update

Tom led a discussion on the summary of the Strategic Plan Update. Each Associate Executive Director delivered a summary respective to their division: Advocacy, Communications / Marketing, Education – Professional Development, Events - Meetings, Membership, Revenue – Finance.

Horizon goals are posted on the website.

RECESS

President Schell recessed the meeting of the AARC Board of Directors at 12:17 p.m. CST.

RECONVENE

Past President Walsh reconvened the meeting of the AARC Board of Directors at 1:41 p.m. CST.

Honorary Member Nominee

Lisa moved to nominate Debbie Bunch–nominated by Dianne Lewis.

Motion carried

Life Membership Nominee

Sheri moved to nominate Ken Thigpen–nominated by Sheri Tooley.

Motion carried

Legends of Respiratory Care Nominee

Carl moved to nominate Allen Devilbiss – nominated by Dianne Lewis

Motion carried

Carl moved to nominate Charles Hudson – nominated by Dianne Lewis.

Motion carried

Carl moved to nominate Dr. Paul Selecky–nominated by Sheri Tooley.

Motion carried

Carl moved to nominate Dr. Neil MacIntyre–nominated by Susan Rinaldo Gallo.

Motion carried

Carl moved to nominate Bert Bunnell–nominated by Kari Woodruff.

Motion carried

ARCF AWARD NOMINEES

The Board brought forth the following nominees for the ARCF Awards in 2019:

Mitchell A. Baran Clinical Excellence in Aerosol and Airway Clearance Therapies

Sheri moved to nominate Rob DiBlasi–nominated by Carl Hinkson.

Motion carried

Forrest M. Bird Lifetime Scientific Achievement Award

Cheryl moved to nominate Terry Volkso–nominated by Georgianna Sergakis.

Motion carried

Mike West, MBA, RRT Patient Education Award

Sheri moved to nominate Kim Wiles–nominated by Sheri Tooley.

Motion carried

Charles H. Hudson Award for Cardiopulmonary Public Health

John moved to nominate John Lewis–nominated by Jakki Grimball.

Motion carried

Thomas L. Petty, MD Invacare Award for Excellence in Home Respiratory Care

Susan moved to nominate Shaylynn Uresk–nominated by Kim Bennion.

Motion carried

Lynda Goodfellow moved to destroy the ballots.

Motion Carried

POLICY REVIEW

BOD.014 – Attendance at Receptions

Sheri moved to retire the policy.

Motion carried

BOD.026 – Open Communication Policy

Tim Opt’Holt moved to leave the policy as is.

Motion carried

BOD.012 – Approval of Presidential Appointments, Goals, Charges

Brian moved to accept the changes as discussed. (See Attachment “A”)

Motion carried

NEW BUSINESS

Ad Hoc Committee on AS to BS Conversion

FM 19-1-32.1 Sheri moved to accept the committee members as presented.

Motion Carried

Lynda presented the following charges established by the committee:

1 – Identify AS programs that want to offer a BS degree and work with PDs to achieve the AS to BS by 2020. Track the process required to make the transition and identify factors that facilitate and hinder the process.

2 – Identify AS programs that want to develop BS articulation agreements and work with PDs to achieve the AS to BS by the end of 2020. Track the process used in forming those articulation agreements to identify factors that facilitate and hinder the process.

President Schell asked that members take this as information.

TREASURER’S MOTION

Lynda moved that expenses incurred at this meeting be reimbursed according to AARC policy.

Motion Carried

MOTION TO ADJOURN

Lisa moved “To adjourn the meeting of the AARC Board of Directors.”

Motion Carried

ADJOURNMENT

President Schell adjourned the meeting of the AARC Board of Directors at 4:43 pm CST.

Meeting minutes approved by AARC Board of Directors as attested to by:

Lynda Goodfellow
AARC Secretary/Treasurer

Date

Attachment “A”

BOD.012 – Approval of Presidential Appointments, Goals, Charges

American Association for Respiratory Care Policy Statement

Page 1 of 1
Policy No.: BOD.012

SECTION: Board of Directors

SUBJECT: ~~Approval~~ Ratification of Presidential Appointments, Goals,
Charges

EFFECTIVE DATE: December 14, 1999

DATE REVIEWED: ~~July 2012~~ March 2019

DATE REVISED: ~~December 2007~~ March 2019

REFERENCES:

Policy Statement:

All goals, charges, and appointments made by the President shall be approved by the Board of Directors before being considered official.

Policy Amplification:

1. At the Board of Directors meeting following the Annual Meeting of the Association, the President shall submit:
 - a. Appointments of individuals to serve on Special Committees, ~~Ad Hoc Committees, Focus Groups,~~ and Panels, and as representatives to other organizations, as applicable
 - ~~b. Goals for the succeeding year~~
 - ~~e.b.~~ Charges to Special Committees, Ad Hoc Committees, ~~Focus Groups, Panels,~~ Specialty Sections and representatives, as applicable
2. Any other appointments made by the President during his/her term shall also be submitted to the Board of Directors for approval prior to being considered official.
3. Only the President may notify committee chairs and committee members of their appointment.

DEFINITIONS:

ATTACHMENTS: