

**AMERICAN ASSOCIATION FOR RESPIRATORY CARE**  
**Board of Directors Meeting**

March 22, 2019 – Grapevine, TX

**Minutes**

**Attendance**

Karen Schell, DHSc, RRT, RRT-NPS, RRT-SDS, RPFT, RPSGT, AE-C, CTTS, President  
Brian Walsh, PhD, RRT, RRT-NPS, RRT-ACCS, AE-C, RPFT, FAARC, Past President  
Sheri Tooley, BSRT, RRT, RRT-NPS, CPFT, AE-C, FAARC, VP External Affairs  
Cheryl Hoerr, MBA, RRT, CPFT, FAARC, VP Internal Affairs  
Lynda Goodfellow, EdD, RRT, FAARC, Secretary/Treasurer  
Kim Bennion, MHS, RRT  
Dana Evans, MHA, RRT, RRT-NPS  
Susan Rinaldo Gallo, MEd, RRT, CTTS, FAARC  
Jakki Grimball, MA, RRT, AE-C  
Carl Hinkson, MS, RRT, RRT-NPS, FAARC  
John Lindsey, Jr., MEd, RRT, RRT-NPS, FAARC  
Timothy Op't Holt, EdD, RRT, AE-C  
Georgianna Sergakis, PhD, RRT, FAARC  
Steve Sittig, BSRT, RRT, RRT-NPS, FAARC  
Lisa Trujillo, DHSc, RRT  
John Wilgis, MBA, RRT  
Kari Woodruff, BSRC, RRT, RRT-NPS, FAARC

**Consultants**

Ellen Becker, PhD, RRT, RRT-NPS, FAARC, Parliamentarian  
Dianne Lewis, MS, RRT, FAARC, President's Council President,  
Neil MacIntyre, MD, BOMA Chair  
Keith Siegel, MBA, RRT, CPFT, Past Speaker  
Teri Miller, RRT, CPFT, HOD Speaker  
Joe Goss, RRT, RRT-NPS, HOD Speaker-elect  
Jennifer Anderson, RRT, RRT-NPS, HOD Treasurer

**Excused**

Jodi Jaeger, RRT, RRT-NPS, HOD Secretary

**Staff**

Tom Kallstrom, MBA, RRT, FAARC, Executive Director  
Tim Myers, MBA, RRT, RRT-NPS, FAARC, Chief Business Officer  
Doug Laher, MBA, RRT, FAARC, Associate Executive Director  
Shawna Strickland, PhD, RRT, RRT-NPS, AE-C, FAARC, Associate Executive Director  
Anne Marie Hummel, Associate Executive Director  
Ada Morton, Senior Accountant  
Jena Weeter, Executive Assistant to Executive Director  
Heather Willden, Communications Coordinator

**CALL TO ORDER**

President Karen Schell called the meeting of the AARC Board of Directors to order at 8:58 a.m. CST. Secretary/Treasurer Lynda Goodfellow called the roll and declared a quorum. President

Schell asked Board members to introduce themselves. As part of introductions, President Schell asked Board members to share a hobby they like to do as well as any COI.

### **DISCLOSURE**

President Schell reminded members of the importance of disclosure and potential for conflict of interest and directed them to review the COIs in the AARConnect Board of Directors library.

President Schell informed members that vaping will soon be added to the Tobacco Free Pledge, so new pledges will go out.

President Schell asked members to be flexible if the agenda is moved around slightly during the meeting.

President Schell then invited Ellen Becker to explain the expectations related to the Consent Agenda.

Sheri moved to suspend the rules of the Consent Agenda.

### **Motion Carried**

### **APPROVAL OF MINUTES**

Lynda moved to approve the minutes of the December 2, 2018 meetings of the AARC Board of Directors.

### **Motion carried**

Lynda moved to approve the minutes of the December 3, 2018 meetings of the AARC Board of Directors.

### **Motion carried**

Lynda moved to approve the minutes of the December 7, 2018 meetings of the AARC Board of Directors.

### **Motion carried**

### **E-MOTION ACCEPTANCE**

Lynda moved to ratify the E-Motions.

### **Motion carried**

### **RATIFY OXYGEN SAFETY ON AIRLINES COMMITTEE**

Carl moved to ratify the Oxygen Safety on Airlines Committee.

### **Motion Carried**

### **PRESENTATION: MERRILL LYNCH**

Nancy Bello with Merrill Lynch gave an overview of the Investment Report.

### **PRESENTATION: HOWARD, LLP**

Tim Pike with Howard, LLP gave an overview of the Audit report. He explained the new liquidity disclosure which will result in the need of establishing an official policy.

They did not have any disagreements with management during the audit. Tim Pike also noted that they did receive the full support from management. They concluded that operations have continued to run steady over the years.

John Wilgis requested resources to better explain the audit process to members.

### **PRESENTATION: CRD ASSOCIATES**

Erika Miller and Stefani Rinehart gave an overview of the Congressional-related updates and initiatives. They will be meeting with key Democrats to secure a co-sponsor for the pilot telehealth bill since Cong. Thompson is not going to introduce standalone bills at this time.

Anne Marie Hummel gave an update of the upcoming April 9 Hill day, including key topics of interest such as patient access to liquid oxygen and AARC's opposition to including ventilators under competitive bidding. She also announced a new Medicare proposal on interoperability and FDA guidelines impacting flavored tobacco products and provided updates on key state legislative actions.

### **PRESENTATION: CoARC**

CoARC Representatives Pat Munzer, Shane King, Tom Smalling, and Allen Gustin gave an update from CoARC.

CoARC Representatives expressed concern with the draft Entry to Practice 2025 Position Statement. Members asked questions and engaged in a dialogue about this concern.

### **RECESS**

President Schell called a recess of the AARC Board of Directors meeting at 12:10 p.m. CST.

### **RECONVENE**

President Schell reconvened the meeting of the AARC Board of Directors at 1:35 p.m. CST.

### **PRESENTATION: NBRC**

Lori Tinkler and Kathy Fedor with NBRC gave an overview of their submitted report.

### **CONSENT AGENDA**

President Schell explained that this Board meeting would include a Consent Agenda.

President Schell asked Board members if they had any questions regarding any of the reports without recommendations.

President Schell asked Board members if they wish to move any consent agenda items to the regular agenda for further discussion.

Cheryl moved to accept the Consent Agenda as modified.

### **Motion carried**

### **GENERAL REPORTS**

#### **President**

President Schell gave highlights of her submitted report and included updates. She also shared about her experience regarding her recent trip to Africa. President Schell informed members of a new initiative on sharing meeting notes with the entire membership to share what the Board is accomplishing and working on. President Schell has asked three Board members to take notes to provide a summary of the Board's meetings.

Past President

Past President Brian Walsh had nothing to report.

Executive Director

Tom Kallstrom gave highlights of his written submitted report and reviewed the Executive Office referrals from the last Board of Directors meeting. Tom called special attention to the One Minute Asthma book that the AARC now has rights to, courtesy of Dr. Thomas Plaut.

Tom also gave updates on referrals 18-3-70.1 and 18-3-29.4.

Jakki moved that the Board accept Recommendation 18-3-29.4 as information and refer the recommendation back to the Executive Office to seek legal opinion.

**Motion Did Not Pass**

**RECESS**

President Schell called a recess of the AARC Board of Directors meeting at 2:48 p.m. CST.

**RECONVENE**

President Schell reconvened the meeting of the AARC Board of Directors at 3:06 p.m. CST.

Brian moved that the board bring Recommendation 18-3-29.4 back to the floor.

**Motion Carried**

Brian restated Recommendation 18-3-29.4, asking for the board to vote. The Board voted to defeat the recommendation.

House of Delegates (HOD)

Speaker Teri Miller did not have anything to add to her submitted report.

Board of Medical Advisors (BOMA)

Dr. Neil MacIntyre referred members to his submitted report.

President's Council

Dianne Lewis encouraged members to carefully consider their nominations for Life and Honorary awards. Dianne announced Tim Myers as the winner of the Jimmy A. Young award.

Carl made a motion to close out the General Reports.

**Motion Carried**

**PULLED CONSENT AGENDA REPORTS**

Elections Committee

Tim gave an update on the status of the 2020 election.

**FM 19-1-10.1** Brian moved that the nomination period be extended by one week for the Diagnostics section.

**Motion Carried**

Program Committee

Steve Sittig requested that presentation expectations/declined presentation explanations should be better communicated as part of the presentation submission process.

**FM 19-1-15.1** Steve moved to have the Program Committee develop an improved process for explaining declined presentations.

**Motion Did Not Pass**

Virtual Museum

Dianne encouraged members to send photos and other items related to the history of COPD to Dianne or Trudy Watson.

International Committee & ICRC

President Schell gave an update on conversations she's had with these two groups.

Extracorporeal Life Support Organization (ELSO)

Carl referred members to the ELSO report. Carl asked members what has been done in the past related to ELSO.

**FM 19-1-69.1** John moved for the VP of External Affairs to reach out to ELSO to determine how the AARC and ELSO can work together.

**Motion Carried**

AMA CPT Health Care Professional Advisory Committee

Anne Marie informed the Board that Susan Rinaldo Gallo volunteered to be the AARC advisor to the AMA CPT and her nomination was submitted to the CPT panel.

**RECESS**

President Schell called a recess of the AARC Board of Directors meeting at 3:59 p.m. CST.

**RECONVENE**

President Schell reconvened the meeting of the AARC Board of Directors at 4:10 p.m. CST.

Position Statement and Issue Paper Committee

Lynda gave background to how the committee responded to the charge related to entry to practice paper. She then reviewed the draft version of the "Entry to Respiratory Therapy Practice 2025" issue paper as well as began a discussion on the comments to the draft.

Each member then expressed a comment regarding the Issue Paper.

**ADJOURNMENT**

President Schell adjourned the AARC Board of Directors meeting at 4:51 p.m. CST.

Meeting minutes approved by AARC Board of Directors as attested to by:

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Lynda Goodfellow  
AARC Secretary/Treasurer

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Date

