

# AMERICAN ASSOCIATION FOR RESPIRATORY CARE

## Board of Directors Meeting

April 25, 2015- Grapevine, TX

### Minutes

#### Attendance

Frank Salvatore, RRT, MBA, FAARC, President  
George Gaebler, MEd, RRT, FAARC, Past President  
Cynthia White, MSc, RRT-NPS, AE-C, VP External Affairs  
Lynda Goodfellow, EdD, RRT, FAARC, VP Internal Affairs  
Karen Schell, DHSc, RRT-NPS, RPFT, RPSGT, AE-C, CTTS, Secretary/Treasurer  
Timothy Op't Holt, EdD, RRT, AE-C  
Lisa Trujillo, DHSc, RRT  
Bill Lamb, BS, RRT, CPFT, FAARC  
Doug McIntyre, MS, RRT, FAARC  
Gary Wickman, BA, RRT, FAARC  
John Lindsey, Jr., MEd, RRT-NPS, FAARC  
Cheryl Hoerr, MBA, RRT, CPFT, FAARC  
Keith Lamb, RRT  
Natalie Napolitano, MPH, RRT-NPS, FAARC  
Ellen Becker, PhD, RRT-NPS, FAARC  
Kimberly Wiles, BS, RRT, CPFT

#### Consultants

Mike Runge, BS, RRT, FAARC Parliamentarian  
Dianne Lewis, MS, RRT, FAARC, President's Council President  
John Wilgis, MBA, RRT, HOD Speaker  
Jakki Grimbball, HOD Speaker-elect  
Curt Merriman, HOD Treasurer  
Deb Skees, Past Speaker  
Steve Boas, MD, BOMA Chair

#### Excused

Teri Miller, MEd, RRT, CPFT, HOD Secretary  
Sheri Tooley, BSRT, RRT-NPS, CPFT, CPFT, AE-C, FAARC

#### Staff

Tom Kallstrom, MBA, RRT, FAARC, Executive Director  
Doug Laher, MBA, RRT, FAARC, Associate Executive Director  
Sherry Milligan, MBA, Associate Executive Director  
Tim Myers, MBA, RRT-NPS, FAARC, Associate Executive Director  
Steve Nelson, MS, RRT, FAARC, Associate Executive Director  
Shawna Strickland, PhD, RRT-NPS, AE-C, FAARC, Associate Executive Director  
Cheryl West, MHA, Director of Government Affairs  
Anne Marie Hummel, Regulatory Affairs Director  
Kris Kuykendall, Executive Administrative Assistant

## **CALL TO ORDER**

President Frank Salvatore called the meeting of the AARC Board of Directors to order at 8:00am CDT, Saturday, April 25, 2015. Secretary-Treasurer Karen Schell called the roll and declared a quorum.

## **UNFINISHED BUSINESS**

2015 & Beyond Recommendations from December 2014 meeting:

Natalie Napolitano moved to accept Recommendation 14-3-32.3 “That the AARC BOD review and approve the Clinical Ladder Tool Kit developed by sub-committee #4 found under Appendix D of the AARC 2015 final report.”

**Motion carried**

Cyndi White moved to accept Recommendation 14-3-32.1 “That the AARC BOD review and discuss the Issue Brief on Clinical Simulation as prepared by sub-committee #2, found under Appendix A of the final AARC 2015 report.”

**Motion carried**

George Gaebler moved to approve the Issue Brief on Clinical Simulation.

**Motion carried**

George Gaebler moved to consent to the CoARC Accreditation Standards for Degree Advancement Programs in Respiratory Care.

**Motion carried**

## **NEW BUSINESS**

### **Policy Review**

Policy No. FM.020 – Fiscal Management – Guidelines for the Funding of State Legislative Activities

Karen Schell moved to accept the recommended changes but requested a report back at the July 2015 meeting about the funding levels.

**Motion carried**

Frank Salvatore appointed a committee to revise policy SS.002 (Formation, Dissolution, and Conversion of Specialty Sections) – Deb Skees, Chair; Doug McIntyre, Karen Schell, members; and Tim Myers Staff Liaison and report back at the July 2015 meeting.

## **EXECUTIVE SESSION**

Bill Lamb moved to go into Executive Session at 9:17am on Saturday, April 25, 2015.

**Motion carried**

Karen Schell moved to come out of Executive Session at 9:42am on Saturday, April 25, 2015.

**Motion carried**

**FM 15-1-24.1** Cyndi White moved that the AARC BOD approves a dues increase and directs the Executive Office to put together a marketing plan to present to the Board of Directors and House of Delegates in July.

**Motion carried**

**RECESS**

Frank Salvatore recessed the meeting of the AARC Board of Directors at 9:45am CDT Saturday, April 25, 2015.

**RECONVENE**

Frank Salvatore reconvened the meeting of the AARC Board of Directors at 9:55am CDT Saturday, April 25, 2015.

**FM 15-1-15.2** Natalie Napolitano moved that the Program Committee explore all venues for the International Congress and not automatically consider Las Vegas every 3-4 years.

Justification: All cities that have gone smoke-free have excused casinos from the laws.

**Motion carried**

Karen Schell abstained as she is on the Program Committee.

**ARCF REPORT**

Tom Kallstrom gave highlights of the recent activities of the ARCF.

**EXECUTIVE SESSION**

Natalie Napolitano moved to go into Executive Session at 10:08am on Saturday, April 25, 2015.

**Motion carried**

Karen Schell moved to come out of Executive Session at 11:04am on Saturday, April 25, 2015.

**Motion carried**

**RECESS**

Frank Salvatore recessed the meeting of the AARC Board of Directors at 11:05am CDT Saturday, April 25, 2015.

**RECONVENE**

Frank Salvatore reconvened the meeting of the AARC Board of Directors at 11:10pm CDT Saturday, April 25, 2015.

**Life Membership Nominee**

Bill Lamb moved to nominate Fred Hill– nominated by Doug McIntyre.

**Motion carried**

**Honorary Member Nominee**

Karen Schell moved to nominate Grace Anne Doorley Koppel – nominated by Frank Salvatore.

**Motion carried**

Legends of Respiratory Care Nominee

Gary Wickman moved to nominate Robert Lawrence - nominated by Doug McIntyre.

**Motion carried**

Karen Schell moved to nominate Dave Pierson - nominated by Gary Wickman.

**Motion carried**

Natalie Napolitano moved to nominate Jim Whitacre - nominated by Dianne Lewis.

**Motion carried**

Bill Lamb moved to nominate Jimmy Young - nominated by Doug McIntyre.

**Motion carried**

Doug McIntyre moved to nominate Kent Christopher - nominated by Karen Schell.

**Motion carried**

ARCF AWARD NOMINEES

The Board brought forth the following nominees for the ARCF Awards in 2015:

Charles H. Hudson Award for Cardiopulmonary Public Health

Natalie Napolitano moved to nominate Brooke Yeager – nominated by Karen Schell.

**Motion carried**

Forrest M Bird Lifetime Scientific Achievement Award

Cyndi White moved to nominate Tim Myers – nominated by Dianne Lewis

**Motion carried**

Thomas L. Petty, MD Invacare Award for Excellence in Home Respiratory Care

Lynda Goodfellow moved to nominate Kent Christopher – nominated by Kim Wiles.

**Motion carried**

Mike West, MBA, RRT Patient Education Award

Bill Lamb moved to nominate Trina Linberg – nominated by Kim Wiles.

**Motion carried**

All ballots were destroyed.

**GENERAL REPORTS CONT'D**

State Government Affairs

Cheryl West provided an update to the written report noting that CO, IL, and NM successfully passed extensions of the RT licensure laws. The issues with TX licensure still remain in question.

Federal Government Affairs

Cheryl West also provided an update on the successful PACT Hill Advocacy Day. Anne Marie Hummel then provided a detailed update on the status of the Medicare Telehealth Parity Act and FDA tobacco updates.

Karen Schell moved to accept the General Reports as presented.

**Motion Carried**

**STRATEGIC PLANNING**

President Salvatore asked Board members to work on the Strategic Plan and created 5 workgroups to report back at the July 2015 meeting.

**Treasurers Motion**

Karen Schell moved “That expenses incurred at this meeting be reimbursed according to AARC policy.”

**Motion Carried**

**MOTION TO ADJOURN**

Lynda Goodfellow moved “To adjourn the meeting of the AARC Board of Directors.”

**Motion Carried**

**ADJOURNMENT**

President Salvatore adjourned the meeting of the AARC Board of Directors at 12:30pm CDT, Saturday, April 25, 2015.

Meeting minutes approved by AARC Board of Directors as attested to by:

\_\_\_\_\_  
Karen Schell  
AARC Secretary/Treasurer

\_\_\_\_\_  
Date