

AMERICAN ASSOCIATION FOR RESPIRATORY CARE

Board of Directors Meeting

April 12, 2013 • Grapevine, TX

Minutes

Attendance

George Gaebler, MEd, RRT, FAARC, President
Karen Stewart, MSc, RRT, FAARC, Past-President
Brian Walsh, MBA, RRT-NPS, RPFT, FAARC, VP Internal Affairs
Frank Salvatore, MBA, RRT, FAARC, Secretary/Treasurer
Bill Cohagen, BA, RRT, RCP, FAARC
Lynda Goodfellow, EdD, RRT, FAARC
Fred Hill, Jr., MA, RRT-NPS
Denise Johnson, MA, RRT
Keith Lamb, RRT
Doug McIntyre, MS, RRT, FAARC
Camden McLaughlin, BS, RRT, FAARC
Joe Sorbello, MEd, RRT
Greg Spratt, BS, RRT, CPFT
Sheri Tooley, RRT-NPS, CPFT, AE-C
Cynthia White, BA, RRT-NPS, AE-C
Gary Wickman, BA, RRT, FAARC

House Officers

John Steinmetz, MBA, RRT, Speaker
Deb Skees, BS, RRT, CPFT, Speaker-Elect
Terri Miller, MEd, RRT, CPFT, Secretary
Ross Havens, MS, RRT, Treasurer

Consultants

Mike Runge, BS, RRT, FAARC Parliamentarian
Dianne Lewis, MS, RRT, FAARC, President's Council President
Karen Schell, RRT-NPS, RPFT, RPSGT, Past Speaker
Lori Conklin, MD, BOMA Chair

Guests

Larry Wolfish, Legal Counsel
Bill Sims, Salmon, Sims, Thomas
Tom Smalling, CoARC Executive Director

Absent (Excused)

Colleen Schabacker, BA, RRT, FAARC, VP External Affairs

Staff

Tom Kallstrom, MBA, RRT, FAARC, Executive Director
Tim Myers, MBA, RRT-NPS, FAARC, Associate Executive Director
Doug Laher, MBA, RRT, FAARC, Associate Executive Director
Shawna Strickland, PhD, RRT-NPS, AE-C, FAARC, Associate Executive Director
Sherry Milligan, MBA, Associate Executive Director

Steve Nelson, MS, RRT, FAARC, Associate Executive Director
Cheryl West, MHA, Director of Government Affairs
Anne Marie Hummel, Regulatory Affairs Director
Tony Lovio, CPA, Controller
Kris Kuykendall, Executive Administrative Assistant

CALL TO ORDER

President George Gaebler called the meeting of the AARC Board of Directors to order at 8:05am CDT, Friday, April 12, 2013. Secretary/Treasurer Frank Salvatore called the roll and declared a quorum.

DISCLOSURE

President George Gaebler reminded members of the importance of disclosure and potential for conflict of interest.

WELCOME AND INTRODUCTIONS

Members introduced themselves and stated their disclosures as follows:

Greg Spratt – employed by Covidien

APPROVAL OF MINUTES

Joe Sorbello moved “To approve the minutes of the November 8, 2012 meeting of the AARC Board of Directors.”

Motion carried

Bill Cohagen moved “To approve the minutes of the November 9, 2012 meeting of the AARC Board of Directors.”

Motion carried

Karen Stewart moved “To approve the minutes of the November 13, 2012 meeting of the AARC Board of Directors.”

Motion carried

E-MOTION RATIFICATION

Denise Johnson moved “To ratify the E-Motions discussed over the Board AARConnect since November 2012 as follows:

E13-1-49.1 Brian Walsh moved that the AARC Board of Directors authorize the formation of the Palliative Care Roundtable.

Motion carried

E13-1-10.1 Vote for one Board member to serve a 3 year term on the Elections Committee, the nominees are Karen Stewart and Bill Cohagen.

Bill Cohagen is the Board representative for 3 years to the Elections Committee.

E13-1-15a.1 Colleen Schabacker moved that the AARC Board of Directors approves the membership of the 2013 Sputum Bowl Committee as recommended by the Program Committee: Chair – Sherry Whiteman (MO), Members – Kelli Chronister (OH), Tom Lamphere (PA), Diane Oldfather (MO), David Panzlau (MI), Rick Zahodnic (MI).

Motion carried

E13-1-39.1 Brian Walsh moved to approve Charlie Friderici as the Chair of the Disaster Response Roundtable.

Motion carried

E13.1-81.1 Colleen Schabacker moved to approve the appointment of Hyacinth Johnson as a replacement for Sue Meade to the NBRC Board of Directors.

Motion carried

E13-1-10.2 Brian Walsh moved to approve Karen Stewart as the Elections Committee representative from the Board of Directors.

Motion carried

Denise Johnson moved to ratify the E-Motions

Motion carried

GENERAL REPORTS

Executive Director/Office

Tom Kallstrom gave an overview of the written Executive Office report. Tom introduced Shawna Strickland as Bill Dubbs' replacement as Associate Executive Director/Education. Associate Executive Directors Doug Laher, Shawna Strickland, Tim Myers, Steve Nelson, and Sherry Milligan, commented on their current and ongoing projects from their respective departments.

AUDITORS REPORT

Audited financial statements were distributed to the Board. Bill Sims of Salmon, Sims, Thomas discussed the audited financial statements.

Bill Cohagen moved to accept **Recommendation 13-1-13.1** "That the Board of Directors accept the audit report as presented."

Motion carried

LEGAL COUNSEL

Larry Wolfish gave an overview of Board member fiduciary responsibilities and answered questions from Board members.

INVESTMENT REPORT

Frank Sloan, from Sloan and Associates, gave an overview of the current investments of the Association.

RECESS

George Gaebler recessed the meeting of the AARC Board of Directors at 9:58am CDT Friday, April 12, 2013.

RECONVENE

George Gaebler reconvened the meeting of the AARC Board of Directors 10:12am CDT Friday, April 12, 2013.

EXECUTIVE SESSION

Karen Stewart moved to go into Executive Session at 10:20am CDT on Friday, April 12, 2013.

Motion carried

Brian Walsh moved to come out of Executive Session at 11:45am CDT on Friday, April 12, 2013.

Motion carried

COMMISSION ON ACCREDITATION for RESPIRATORY CARE (CoARC)

CoARC Executive Director Tom Smalling presented his report and answered questions. He also gave highlights of the “2012 Report on Accreditation in Respiratory Care Education”.

RECESS

George Gaebler recessed the meeting of the AARC Board of Directors at 12:18pm CDT Friday, April 12, 2013.

RECONVENE

George Gaebler reconvened the meeting of the AARC Board of Directors 1:45pm CDT Friday, April 12, 2013.

Board Orientation

George Gaebler reminded the Board of basic rules of the Board meeting, i.e., proper way to make motions, proper attire.

PRESIDENT’S REPORT

George Gaebler gave highlights of his report that was distributed at the meeting.

FINANCE COMMITTEE

Bill Cohagen moved to accept **Recommendation 13-1-1.1** “That up to \$3,000 be allocated to convert AARC historical materials into appropriate formats compatible with current technology.”

Secretary/Treasurer, Frank Salvatore, stated that the Finance Committee recommended that this motion be approved.

Motion carried

Joe Sorbello moved to accept **FM 13-1-12.1** “That the AARC Board of Directors approve the capital purchase (January-March 2013) of the INFORMZ email system of \$7,306.88 plus the first year email block for a total of \$15,155.”

Secretary/Treasurer, Frank Salvatore, reported that the Finance Committee recommended the Board approve it.

Motion carried

Karen Stewart moved to accept **Recommendation 13-1-1.2** “That the AARC Board of Directors endorse the attached document Clinical Practice Guidelines for Quality Palliative Care” (see attachment “NCP Guidelines”).

Motion carried pending adding “respiratory therapist” in the Foreword

President Gaebler announced that Helen Sorenson will Chair the new Palliative Care Committee.

STATE GOVERNMENT AFFAIRS

Cheryl West provided an update on recent legislative and regulatory issues impacting the profession. IN and MI Societies have worked diligently to defeat efforts by their respective states to de-license the RT profession. IN issue has been resolved, RT licensure kept, MI Licensure still in flux.

GOVERNMENT & REGULATORY AFFAIRS

Anne Marie Hummel provided an update on federal regulations and rules that impact the profession. Tom Kallstrom, Tim Myers, Anne Marie Hummel and Dr. Kent Christopher recently attended the Pulmonary Medicine Summit in Washington, DC. Anne Marie gave an explanation of the changes to our Medicare Part B Initiative, titled the Medicare Respiratory Therapist Access Act

HOUSE OF DELEGATES

John Steinmetz gave an overview of his written report.

BOARD OF MEDICAL ADVISORS (BOMA)

Dr. Lori Conklin informed the Board of a virtual BOMA meeting on April 27th.

PRESIDENT’S COUNCIL

Dianne Lewis gave an overview of her written report. Kerry George has been selected as the 2013 Jimmy A. Young Medal Winner.

Karen Stewart moved to accept the General Reports as presented.

Motion carried

STANDING COMMITTEES REPORTS

Program Committee

Karen Stewart moved to accept **Recommendation 13-1-15.1** “That the AARC Board of Directors approve San Antonio, TX as the host city for AARC Congress 2016.”

Motion carried

RECESS

George Gaebler recessed the meeting of the AARC Board of Directors at 3:40pm CDT Friday, April 12, 2013.

RECONVENE

George Gaebler reconvened the meeting of the AARC Board of Directors 3:52pm CDT Friday, April 12, 2013.

Frank Salvatore moved “To accept the Standing Committee reports as presented.”

Motion carried

SPECIALTY SECTION REPORTS

Continuing Care Rehabilitation

Karen Stewart moved to accept **Recommendation 13-1-51.1** “That the AARC coordinate a meeting with CMS with support of our sister pulmonary organizations: AACVPR/ACCP/ATS/NAMDRC to ask CMS to allow listed COPD lung transplant patients to have additional PR sessions beyond the once in a lifetime benefit.”

Karen Stewart moved to refer back to section for more information.

Motion carried

Karen Stewart moved to accept **Recommendation 13-1-51.2** “That the AARC investigate through a special task force the development of a national post pulmonary rehabilitation disease management program in collaboration with a nationally recognized community exercise organization, such as the YMCA, including applying for national research funding.”

Karen Stewart moved to refer back to section for more information.

Motion carried

Brian Walsh moved to accept the Specialty Section reports as presented.

Motion carried

SPECIAL COMMITTEE REPORTS

Membership Committee

Karen Stewart moved to accept **Recommendation 13-1-24.1** “That the President approve the creation of The Student Membership Retention Sub-Committee and that the Board of Directors approve the following members to serve and the goals/objectives of the sub-committee as well:

Co-Chair – Janelle Gardiner

Co-Chair – Emily Zyla

Member – Fred Goglia

Member – Aaron Light

Member – Melanie Harper McDonough

Member – Kerry McNiven.

The President appoints these members and, therefore, the recommendation is out of order.
Motion made by Karen Stewart to refer to the President.

Motion carried

SPECIAL REPRESENTATIVES REPORTS

American Heart Association

Brian Walsh moved to accept **Recommendation 13-1-64.1** “That we communicate the AHA clarification via appropriate channels.”

Accepted FIO

Karen Stewart moved to accept the Special Representatives reports as presented.

Motion carried

RECESS

President Gaebler called a recess of the AARC Board of Directors meeting at 4:50pm CDT on Friday, April 12, 2013.

Meeting minutes approved by AARC Board of Directors as attested to by:

Frank Salvatore
AARC Secretary/Treasurer

Date