

# Hospital Survey Instructions-AARC 2020 Uniform Reporting Manual Survey

## Facility Documentation

You will be directed to provide some basic information about your facility and your contact information for follow-up if necessary.

- If you are entering data for multiple hospitals that use the same relative value units (RVUs), we will provide you additional spaces to enter those hospitals.
- If you need to enter data for multiple hospitals that do not use the same RVUs, you will need to create a separate profile and enter that data

The screenshot shows a web browser window with the URL [urm.aarc.org](http://urm.aarc.org). The page title is "Subsequent Patient Assessment". The form contains the following fields and options:

- First Name:
- Last Name:
- Hospital:
- Number of beds:
- ICU Beds:
  - ☐ Adult
  - ☐ Pediatric
  - ☐ Neonatal
- Location:
  - ☐ Rural
  - ☐ Suburban
  - ☐ Urban
- Data Determination:
  - ☐ AARC URM Standards
  - ☐ Expert/Personal Opinion
  - ☐ Measured using time-motion studies at hospital
- 

At the bottom of the form, it says "© 2019 - Subsequent Patient Assessment". The browser's address bar shows a long list of bookmarks, and the macOS dock is visible at the bottom of the screen.

## Review the Instructions to the Seven (7) Areas of Procedures

After completing your hospital profile, you will be directed to a menu page that displays seven (7) areas of services to be covered in the AARC Uniform Reporting Manual (URM). Each section has a box to check if these services are PROVIDED by the respiratory care department. Each section identifies how many procedures are contained in each of those sections.

Only check those areas and do not check any areas where services are provided by another department.

The screenshot shows a web browser window displaying the AARC Uniform Reporting Manual (URM) Subsequent Patient Assessment form. The browser is Safari, and the address bar shows [urm.aarc.org](http://urm.aarc.org). The page has a dark header with navigation links: "Subsequent Patient Assessment", "Home", "About", and "Contact". Below the header, the main content area is white. It starts with a paragraph explaining the purpose of the URM Survey. Below this, there are seven sections, each with a checkbox and a list of items:

- ☐ 01 - Hospital Inpatient Activities (131 items)
- ☐ 02 - Echo and Non-Invasive Cardiovascular Diagnostic Procedures (40 items)
- ☐ 03 - Tests and Procedures Related to the Analysis of Blood Gases and Electrolytes (27 items)
- ☐ 04 - Tests and Procedures to Assist in the Diagnosis of Pulmonary Disease (49 items)
- ☐ 05 - Diagnosis and Treatment of Sleep Disorders (12 items)
- ☐ 06 - Hyperbaric Oxygen and Wound Care (9 items)
- ☐ 07 - Pulmonary Rehabilitation (41 items)

Below the list, there is a section titled "INSTRUCTIONS:" with a bulleted list of instructions:

- Enter numbers in the appropriate boxes. Entries must be numbers.
- Save the form often by hitting the enter key or pressing the Send button. If you don't save the form your data will be lost.
- The form doesn't need to be completed in one sitting.
- When you return to enter more data the previous data will be displayed and can be edited as long as it was previously saved.
- Mouse over the ⓘ symbol to view the definition of an activity.

At the bottom of the form, there is a "Send" button. Below the button, the copyright notice "© 2019 - Subsequent Patient Assessment" is displayed.

As you select the areas of services provided by the respiratory care department, the database will generate procedures provided in each of those areas. Here are the seven (7) areas of service with information and content areas.

# 1 HOSPITAL INPATIENT ACTIVITIES

## Overview

The Hospital Inpatient Activities survey provides descriptions of therapeutic procedures and diagnostic tests administered to inpatients in acute and long-term care hospitals. They are grouped in these categories:

- Patient Assessment
- Airway Care and Suctioning
- Bronchial Hygiene
- Bedside Diagnostic and Patient Monitoring
- Continuous Aerosol and Supplemental Oxygen
- Ventilation
- Alternative Therapies
- **NOTE: Section 4** May also have “traditional” hospital activities

# 2 ECHO AND NON-INVASIVE CARDIOVASCULAR DIAGNOSTIC PROCEDURES

## Overview

This section provides a description of procedures associated with non-invasive cardiovascular diagnostic procedures performed in a laboratory on either inpatients or outpatients. The standard time does not include the time required to transport the patient to or from the laboratory nor any other pre- or post-procedures, measurement and calculation review, and associated documenting of technical findings/evaluation not specifically identified.

- Echocardiography
- Vascular Procedures
- Electrocardiogram (EKG)
- Holter Monitoring
- Cardiac Event Monitoring

# 3 TESTS AND PROCEDURES RELATED TO THE ANALYSIS OF BLOOD GASES AND ELECTROLYTES

## Overview

This section provides descriptions associated with tests and procedures related to blood specimen collection and analysis. The standard time does not include the time required to transport the subject to the laboratory nor any other pre- or post-procedures not specifically identified. The specific types of equipment used are determined by institutional policy.

- Blood Sampling
- Blood Gas/Chemistry Diagnostic Tests
- Blood Oxygen Diagnostic Tests/Procedures
- Pulmonary Artery Lines
- Quality Control
- Education and training

## **4 TESTS AND PROCEDURES TO ASSIST IN THE DIAGNOSIS OF PULMONARY DISEASE**

### **Overview**

This section provides descriptions associated with tests and procedures to assist in the diagnostic testing and evaluation of pulmonary disease. The standard time does not include the time required to transport the subject to the laboratory nor any other pre- or post-procedures not specifically identified. The specific types of equipment used are determined by institutional policy.

- Quality Control
- Spirometry
- Measurement of Diffusion
- Static Lung Volumes
- Airway Mechanics
- Bronchial Provocation
- Exercise Metabolic Testing
- Pulmonary Mechanics / Ventilatory Response
- Neonatal/Infant/Toddler Testing
- Other Diagnostic Test
- Bronchoscopy/Procedure Assistance
- Monitoring
- Subject Education and Training

## **5 DIAGNOSIS AND TREATMENT OF SLEEP DISORDERS**

### **Overview**

This section provides descriptions associated with tests and procedures to assist in the diagnosis and treatment of sleep disorders and sleep-disordered breathing. The standard time does not include the time required to transport the subject to the laboratory nor any other pre- or post-procedures not specifically identified. The diagnostic/therapeutic equipment used is determined by institutional policy.

- Diagnostic Evaluation
- Monitoring/Evaluation of Interventions
- Subject Education and Training

## **6 HYPERBARIC OXYGEN AND WOUND CARE**

### **Overview**

Hyperbaric oxygen (HBO<sub>2</sub>) is a treatment in which a patient breathes 100% oxygen intermittently while inside a treatment chamber at a pressure higher than sea level pressure (i.e., >1 atmosphere absolute; 1.4 atm abs). Treatment can be carried out in either a mono- or multiplace chamber. The monoplace chamber accommodates a single patient; the entire chamber is pressurized with 100% oxygen, and the patient breathes the ambient chamber oxygen directly. The multiplace chamber holds two or more people (patients, observers, and/or support personnel); the chamber is pressurized with compressed air while the patients breathe 100% oxygen via masks, head tents (non-invasive), or endotracheal and tracheostomy tubes (invasive).

The types of activities that are typically required in providing hyperbaric medicine services include maintaining a safe and clean environment, equipment maintenance, patient education and assessment, moving patients into and out of chambers, conducting various therapeutic and diagnostic activities including the administration of aerosolized medication, assessment of tissue oxygenation, airway suctioning, and mechanical ventilation.

- Patient Interaction
- Therapeutic Interventions
- Equipment Maintenance


## **7 PULMONARY REHABILITATION**

### **Overview**

This section provides descriptions associated with therapeutic procedures, assessments, and tests that a pulmonary rehabilitation program performs in the inpatient or outpatient setting. The specific types of equipment used are determined by institutional policy. This manual is not intended to be a procedure manual; therefore, only critical components are listed for each procedure.

- Pulmonary Rehabilitation Daily/Routine Activities
- Pulmonary Rehabilitation Respiratory Activities

## Data Entry: Activity Time Standards Instructions

1. The form does NOT need to be completed in one setting
2. Enter the number of **minutes** in each category box for which you have standards and provide services (Adult, Pediatrics and/or Neonates)
3. Entries **must** be numbers
4. Mouse over the  symbol to review the description/definition as defined by the URM Expert Panel
5. You may tab to each subsequent box after you have started data entry. **NOTE: This does not save your data entered**
6. **Save** the form often by hitting the **enter** key or pressing the **Send button** at the bottom. If you don't save the form your data will be lost.
7. When you return to enter more data, the previous saved data will be displayed and can be edited if necessary
8. Remember to perform **Step 6** often

Safari File Edit View History Bookmarks Develop Window Help

url: sarsc.org

A A A

0355 Bill.com Intacct Ad form Informa United Marriott 11 Warriors WhatsApp LinkedIn FB Worklight 2.0 OptumHSA Protect DB Nexora Spend Net Navigator Online Huntington All Savers Portal - New Welcome to ASAE AARC Intranet UnitedHealthcare Motion Ohio Turnpike E-ZPass

AARC Membership Classifications

- Subsequent Patient Assessment

Subsequent Patient Assessment Home About Contact

Hello buckeyern@gmail.com Logout

Mon Feb 24 12:26 PM

The AARC Uniform Reporting Manual (URM) Survey is intended to allow hospitals to input their time standards for specific procedures. As respiratory therapy departments offer a variety of different services, we have broken the survey up into seven (7) different sections. Only complete those sections that are applicable to your department and the patient populations (adults, pediatrics and/or neonates) you care for in the sections provided

☒ 01 - Hospital Inpatient Activities (131 items)

☐ 02 - Echo and Non-Invasive Cardiovascular Diagnostic Procedures (40 items)

☒ 03 - Tests and Procedures Related to the Analysis of Blood Gases and Electrolytes (27 items)

☒ 04 - Tests and Procedures to Assist in the Diagnosis of Pulmonary Disease (49 items)

☐ 05 - Diagnosis and Treatment of Sleep Disorders (12 items)

☐ 06 - Hyperbaric Oxygen and Wound Care (9 items)

☐ 07 - Pulmonary Rehabilitation (41 items)

**INSTRUCTIONS:**

- Enter numbers in the appropriate boxes. Entries must be numbers.
- Save the form often by hitting the enter key or pressing the Send button. If you don't save the form your data will be lost.
- The form doesn't need to be completed in one sitting.
- When you return to enter more data the previous data will be displayed and can be edited as long as it was previously saved.
- Mouse over the ⓘ symbol to view the definition of an activity.

**01 - HOSPITAL INPATIENT ACTIVITIES**

**01.0000 PATIENT ASSESSMENTS**

	Adult	Pediatric	Neonatal	
01.0100 - Activity: Initial Patient Assessment	15	15	0	ⓘ
01.0200 - Activity: Subsequent Patient Assessment	0	0	0	ⓘ
<b>01.1000 AIRWAY CARE AND SUCTIONING</b>				
01.1110 - Activity: Tracheostomy Tube Change	0	0	0	ⓘ
01.1111 - Activity: Tracheostomy Tube Care	0	0	0	ⓘ
01.1112 - Activity: Tracheostomy Home Care Instructions	0	0	0	ⓘ
01.1120 - Activity: Endotracheal Intubation or Assist	0	0	0	ⓘ
01.1121 - Activity: Endotracheal Tube Reintubation and Positioning	0	0	0	ⓘ
01.1130 - Activity: Monitor Cuff Pressure/Care	0	0	0	ⓘ
01.1140 - Activity: Extubation of Airway	0	0	0	ⓘ
01.1150 - Activity: Placement of Nasal Airway	0	0	0	ⓘ
01.1160 - Activity: Placement/Removal of Assistive Speech Valve	0	0	0	ⓘ
01.1170 - Activity: Initial Placement of Tracheostomy Button	0	0	0	ⓘ

9. You will see If you provide a service/procedure not listed, there are empty spaces at the bottom of each section to document these procedures and time standard

**Custom Inpatient Activities (type a description of the activity)**

[illegible][illegible]