



NEW ORLEANS 2019

NOVEMBER 9-12

Dear

I request your approval of my attendance at AARC Congress 2019, November 9-12 in New Orleans, Louisiana—and here's why: What I learn at this event will bring back dividends to our department far exceeding the cost of the conference. The educational program will include lectures on the following topics which are relevant to my day-to-day duties:

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At your request, I would be happy to share a list of all of the educational sessions offered at the meeting, so that together we can select the ones that would provide the greatest benefit to our department. To ensure that there is true benefit to our department, I can also deliver a department in-service on select topics related to sessions I attended.

In addition, the Exhibit Hall, with over 200 medical equipment manufacturers and healthcare technology companies, will enable me to meet with many of our current suppliers, engage in conversations with clinical specialists and find out about their latest technologies and upgrades to our existing equipment. This will provide me with the ability to identify other technologies which would allow us to provide better, safer, more affordable care to our patients.

The conference is scheduled for November 9-12 and while I would greatly appreciate any compensated educational days available to me, I would also be delighted to pre-schedule time off or take vacation if required.

COSTS :

- Conference Registration (AARC Members):
- Airfare:
- Parking/Ground Transportation:
- Hotel:
- Meals:
- TOTAL COST:

Again, I believe that the knowledge and professional contacts that I would gain at AARC Congress 2019 would be invaluable to me, to our department, and that the convention would ultimately allow us to deliver better and more cost-effective care to our patients.

Sincerely,

